

NEWTON KYME CUM TOULSTON PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on Thursday 18th January 2018 at 6.30pm in St Andrew's Church, Newton Kyme

Clerk and Finance Officer: Vivienne Skinner, 26 Clifford Moor Road, Boston Spa, West Yorkshire LS23 6PG

clerk@newtonkymecumtoulstonparishcouncil.co.uk

01937 843956

Present: Councillors R Hall (Chair), W Hibbs, J Watson, E Wilson

Clerk: Vivienne Skinner

01/18 Apologies

Apologies received and accepted from Cllrs. A Jennings and R Cornforth

02/18 Declarations of Interest

None declared

03/18 Suspend Standing Orders for Members of the Public to Speak

No members of the public were present

04/18 Minutes of Last Meeting

The minutes of the meeting held on 11th December 2017 were agreed and signed by the Chair.

Resolved: That the minutes be accepted as a true record

05/18 Clerk's Report

- Full transfer of records from the former Clerk to be completed next week.
- External Auditor is providing a recorded presentation to Clerks on the Annual Governance and Accountability Returns.

06/18 To agree the Annual Revenue Budget for 2018/2019 and set the Parish Precept.

- The budget paper was discussed and agreed.
- The Parish Precept was agreed and set at £10,000. The notification was duly signed by the Chairman and Clerk.
- It was agreed the budget and 3 Year Strategy Paper will be placed on the Parish Council website.

Resolved: The Annual Revenue Budget and the Parish Precept for 2018/2019 were agreed. The Budget and Strategy paper will be placed on the website.

07/18 To Approve Payments and Receipts in accordance with the Budget

The Clerk submitted the following accounts for payment by cheque:-

Cheque	Payee	Amount	Reason
200137	St Andrews PCC	£1,530.22	S137 Payment – donation to St Andrews Church
200138	Mrs V Skinner	£27.98	Admin. expenses

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07/18	200139	Vision ICT Ltd.	££144.00	Annual Website hosting & support
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The accounts listed for payment were accepted and the cheques signed.

The Transparency Fund Application has been approved by YLCA and a payment of £382.91 awarded. Payment is outstanding.

Known payments due by the end of the financial year relate to the Clerks salary and payments to HMRC. Payments will be made on line in accordance with the Bank Mandate.

08/18 To note Correspondence Received and consider any action required

Listed items circulated by email.

- YLCA communications circulated about the General Data Protection Regulation coming into force 25/05/18 were noted. Amendments to the Regulation are ongoing and further information will be provided.

09/18 To consider Minor Matters and Agenda Items for the next meeting

Update on Village Hall – As reported in December, work is ongoing.

Village Flood Defences – Work continues on issues relating to ground water and grey water.

Southbank Development (former Papyrus Works) – The opening of the restored Viaduct has led to an increase in walkers and cyclists in the area. Consideration to be given to providing information boards showing approved and permissive footpaths.

10/18 To consider the dates for the 2018/2019 Parish Council and Annual Parish meetings.

The Annual Parish meeting will be on Monday 14th May 2018, starting at 6:15 pm.

The Annual Parish Council meeting will be at 6:30 pm on Monday 14th May 2018.

The Ordinary Parish Council meetings will be on:-

Monday 10th September 2018, Monday 10th December 2018, and Monday 11th February 2019.

Date of next meetings

The next meeting will be the Annual Parish and Parish Council meetings on Monday 14th May.

The meeting closed at 8.00pm

Chair.....

Date.....