

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accrual and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Newton Kyme cum toulston Parish Council

County area (local councils and parish meetings only): North Yorkshire

Financial year ending 31 March 2021

Prepared by (Name and Role): Vivienne Skinner Clerk/RFO

Date: 06/04/2021

	£	£
Balance per bank statements as at 31/3/21		
Current Account	15,614.00	
Business Account	14,928.00	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		30,542.00
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
item 1	0.00	
item 2		
item 3		
[add more lines if necessary] item 4		
item 5		
item 6		
item 7		
item 8		-
Add: any un-banked cash as at 31/3/21		-
Net balances as at 31/3/21 (Box 8)		30,542.00