

NEWTON KYME CUM TOULSTON PARISH COUNCIL

Clerk to the Council: Georgina Ashton

Granstable House, Biggin Lane, Little Fenton, Sherburn in Elmet, LS25 6HQ

Tel: 07795 071741

Email: clerk@newtonkymecumtoulstonparishcouncil.co.uk

Official notice of Newton Kyme cum Toulston Parish Council meeting to be held at 7pm on MONDAY 06 September 2021 at St Andrew's Church, Newton Kyme. Members of the public are welcome to join for Part 1 of the meeting. Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business transaction on the agenda below.

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the Council is in progress; when councillors are discussing council business; when councillors are in the process of decision making. Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 20 minutes.

Contact: Georgina Ashton, Clerk. clerk@newtonkymecumtoulstonparishcouncil.co.uk

Please note: During these unprecedented times, members of the public are encouraged to make written representations in advance of the meeting to the Clerk rather than attending in person. In addition, the meeting will be held in line with current restrictions and Public Health England advice:

- You must wear a face covering when moving around the venue, sanitize your hands on entering the building
- Social distancing of 2m will be in place
- Public attendance will be limited to the size and capacity of the venue. In an instance where capacity is exceeded, the meeting will be adjourned and reconvened at a later date.

AGENDA

Part 1

61/21 To note Apologies and Approve Reasons for Absence

62/21 To note any Declarations of Interest and to approve any Dispensation requests

It is a requirement in law, Localism Act (2011,s31) that Council members declare any Disclosable Pecuniary Interest.

63/21 Public Participation Period (no longer than 20 minutes)

Members of the public are politely reminded to speak for no more than 5 minutes.

64/21 Reports from other authorities

District Councillor(s), County Councillor, Police.

65/21 To approve Minutes of the Annual Council Meeting of Newton Kyme cum Toulston Parish Council held on 4th May and the extraordinary meeting held on 18th May 2021.

66/21 Planning

- a. Applications **to be considered since the last meeting and acknowledged if date passed**
- b. Planning Decision Notices – **approved and declined**
- c. To consider any Planning Enforcement Issues

67/21 Policy

- a. To ratify the Co-option Policy and approve associated documents (application form and guidance for prospective councillors).
- b. To consider the Co-option of two Councillors to fill the vacant seats as determined under co-option by the Notice of Vacancy provided by Selby District Council.

68/21 Staffing

- a. To note thanks to outgoing Clerk.

- 69/21 Environment
- a. Update on provision of litter bin on Croft Lane, at church gate entrance.
 - b. Update on replacement signage on Ebor Way from NYCC.
 - c. To receive an update on the condition of the ditch and pond on Croft Lane and consider action.
 - d. To receive an update and consider options for road safety on the A659 and at Southbank.
- 70/21 Finance
- a. RFO Finance Report - *To approve the Bank Reconciliation to 01 September 2021 and to note budget monitor.*
 - b. Payments - *To consider & approve the invoices for the payment schedule from 18 May to 01 Sept*
 - c. S137 payments – to consider payments to the PCC for hire of the Church for meetings (£50 for 4 meetings and £10 per extraordinary meeting plus back payment of £50 for previous 12 months).
 - d. S137 payment – to consider donation to the Bread Fund Charity of £400.
 - e. To consider the CIL spend of £6,946.65.
- 71/21 To receive Representatives Reports
- 72/21 Clerk Verbal Report
- 73/21 To note Correspondence received (not specifically dealt with on this agenda)
- 74/21 To note Agenda Items for next meeting:
- 75/21 To confirm Date and time of next meeting – Monday 13 December 2021 at 7pm, St Andrew's Church, Newton Kyme.

Georgina Ashton, Clerk to the Council
01 September 2021