

NEWTON KYME CUM TOULSTON PARISH COUNCIL

Clerk to the Council: Vivienne Skinner
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The Annual Council meeting of Newton Kyme cum Toulston Parish Council will be held in St Andrew's Church on Monday 13th May 2019 at 6:30 pm

Members of the press and public are entitled to be present and attendance by residents is welcomed.

There will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

Vivienne Skinner, Clerk to the Council

AGENDA

- 34/19** To elect the Chairman and Vice Chairman and to receive the Declarations of Acceptance of Office or, if they are not present, to resolve that such a Declaration be made at or before the next Ordinary meeting of the Council
- 35/19** All Councillors to sign the Declaration of Acceptance of Office or, if they are not present, to resolve that such a Declaration be made at or before the next Ordinary meeting of the Council
- 36/19** To consider the applications for the one ordinary vacancy of the Council and to follow the co-option process to appoint the successful applicant
- 37/19** **Apologies**
To receive and record apologies for absence
- 38/19** **Declarations of Interest**
To receive and record any declarations of interest
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- 39/19** **Minutes of Last Meetings**
To approve the minutes of the Ordinary Council meeting of 11th February 2019 and the Extraordinary meetings of 18th March and 15th April 2019
- 40/19** **To appoint Representatives to the following outside bodies:**
YLCA
- 41/19** **To appoint Lead Members for:**
Finance
Cycleways and liaison with Sustrans
Flood Group
Communications and website
Management of former Village Hall land; grass cutting
Liaison with Southbank developer and future management Company
- 42/19** **To approve the Statutory Documents:**
Code of Conduct
Standing Orders
Financial Regulations

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Complaints Policy
Asset Register
GDPR Policies

- 43/19 To Consider and approve the Parish Council Annual Insurance Renewal**
- 44/19 To approve the annual subscription to the YLCA**
- 45/19 To consider the Internal Auditor's report to the Parish Council**
- 46/19 To certify Newton Kyme cum Toulston Parish Council as exempt from external audit for fiscal year 2018/19**
- 47/19 To note the Annual Internal Audit Report for 2018/19 included at page 4 of the Annual Governance and Accountability Return 2018/19**
- 48/19 To approve Section 1 - Annual Governance Statement 2018/19 for Newton Kyme cum Toulston Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19**
- 49/19 To approve Section 2 - Accounting Statements 2018/19 for Newton Kyme cum Toulston Parish Council on page 6 of the Annual Governance and Accountability Return 2018/2019**
- 50/19 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities**
- 51/19 Community Infrastructure Levy (CIL) To consider the consultation process with the community to produce a list of local priorities**
- 52/19 To receive an update on the transfer of the Village Hall land to the Parish Council and consider any actions required**
- 53/19 To receive an update on issues relating to the Southbank development and consider:**
a) any responses received from the developer and Selby DC to issues raised on behalf of the residents of the development.
b) correspondence and responses to be through the Clerk
- 54/19 To consider the request from the Church Warden, St Andrew's Church seeking the Council's support and a contribution to the project to raise funding for a new heating system for the church**
- 55/19 To consider the purchase of a litter bin for the junction of the viaduct path with the A659**
- 56/19 To consider any outstanding issues relating to the completion of the use of the local quarry as a landfill site.**
- 57/19 To review the monthly figures (previously circulated)**
- 58/19 To approve payments and receipts in accordance with the budget**
Payments approved since last full meeting 11h February 2019

Date	Payee	Electronic/chq	Detail	Amount £
28.02.19	Mrs V Skinner	EP00034	February salary + admin expenses	124.71

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21.03.19	Vision ICT	EP00035	Website development	600.00
21.03.19	Thomlinsons	EP00036	Land valuation	150.00
31.03.19	Mrs V Skinner	EP00037	March salary	121.41
09.04.19	HMRC	EP00038	PAYE final quarter	90.80
30.04.19	Mrs V Skinner	EP00039	April salary	124.55

Payments for approval 13th May 2019

Payee	Electronic/chq	Detail	Amount £
Vision ICT	EP00040	Website support and services	144.00
Mrs V Skinner	EP00041	May salary	tba
YLCA	EP00042	Annual Subscription	206.00
Mr I Scott	EP00043	Internal Audit	70.00
Zurich	EP00044	Insurance	167.44
Mrs V Skinner	EP	June salary (to be paid 30 th June)	*tba
Mrs V Skinner	EP	July salary (to be paid 31 st July)	tba
Mrs V Skinner	EP	August salary (to be paid 31 st August)	tba
HMRC	EP	PAYE - 1 st quarter (to be paid 9 th July)	tba
ICO	DD	Annual registration fee - increase	40.00

* to be authorised in the month payment is due

59/19 Receipts

Date	Payee	Detail	Amount £
25.04.19	Selby DC	1 st instalment precept	5,000.00

60/19 To review the Bank Mandate

61/19 Clerks verbal report

62/19 To Note Correspondence Received – items of interest (list circulated)

63/19 To approve responses/action to items of correspondence

- concerns raised by Southbank residents
- Enquiry from Yorkshire Water
- Resident concerns re. Dog waste
- FOI request for information

64/19 To receive late items of Correspondence

65/19 To Consider Minor Matters and Agenda Items for the Next Meeting

To bring to the attention of the Council or Clerk any minor matters of business and agenda items for the next meeting.

66/19 Agree the dates of meetings for 2019/2020

Dates to be considered:- Monday 9th September; Monday 16th December; Monday 24th February 2020; Annual Parish Council meeting Monday 18th May 2020. Annual Parish meeting 18th May 2020.

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