

NEWTON KYME CUM TOULSTON PARISH COUNCIL

Clerk to the Council: Vivienne Skinner
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16 June 2020

The ordinary meeting of Newton Kyme cum Toulston Parish Council will be held on Monday 22nd June 2020 at 7.00pm. In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this will be held virtually using Zoom meeting software. Members of the public wishing to attend the meeting should email clerk@newtonkymecumtoulstonparishcouncil.co.uk to obtain the login details. Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

Vivienne Skinner
Clerk to the Council

AGENDA

- 47/20 Apologies
To receive and record apologies for absence
- 48/20 Declarations of Interest
To receive and record any declarations of interest
- 49/20 Minutes of Last Meetings
To approve the minutes of (a) the ordinary Parish Council meeting of 18 May 2020
- 50/20 Request for support made on behalf of the Southbank Residents Committee to resolve issues relating to the development. To consider:-
 - (a) Response received from the developer and management company to issues raised by residents
 - (b) Update on the provision of signage to discourage dog fouling on the viaduct path to the A659
 - (c) Response from Sustrans concerning bollards on the Sustrans route 665
- 51/20 Community Infrastructure Levy (CIL) - to receive an update on the list of local priorities for the spending of the CIL funds and agree action
- 52/20 To receive an update on the options to improve road safety on the A659 and to consider further action.
- 53/20 To review the monthly figures and spending to date (previously circulated) in line with the agreed Annual Budget and 3 year Business Plan
- 54/20 To note the Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20
- 55/20 To approve Section 1 – Annual Governance Statement 2019/20 for Newton Kyme cum Toulston Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20

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56/20 **To approve Section 2 – Accounting Statements 2019/20 for Newton Kyme cum Toulston Parish Council on page 6 of the Annual Governance and Accountability Return 2019/20**

57/20 **To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities**

58/20 **To approve the Independent Internal Auditor report for 2019/20**

59/20 **To consider amendment to the Financial Regulations**

60/20 **To approve payments and receipts in accordance with the budget**

(a) Payments approved since last full meeting 18 May 2020

| Date | Payee | Electronic/chq | Detail | Amount £ |
|----------|------------|----------------|-------------------------------|----------|
| 08.06.20 | Mr I Scott | EP00071 | Internal Audit report 2019/20 | 75.00 |
| | | | | |

(b) Payments for approval 22 June 2020

| Date | Payee | Electronic/chq | Detail | Amount £ |
|----------|---------------|----------------|--------------------------------------|----------|
| 30.06.20 | Mrs V Skinner | EP00072 | June salary | 126.95 |
| 06.07.20 | HMRC | EP00073 | PAYE 1 st quarter 2020/21 | 95.00 |
| 31.07.20 | Mrs V Skinner | EP | July salary | *tba |
| 31.08.20 | Mrs V Skinner | EP | August Salary | *tba |

* to be authorised in the month payment is due

61/20 **Receipts**

| Date | Payee | Detail | Amount £ |
|----------|-------|--------------------|----------|
| 14.05.20 | HMRC | VAT Refund 2019/20 | 344.08 |

62/20 **Clerks verbal report**

63/20 **To Note Correspondence Received – items of interest (list circulated)**

64/20 **To approve responses/action to items of correspondence**

65/20 **To receive late items of Correspondence**

66/20 **To Consider Minor Matters and Agenda Items for the Next Meeting
To bring to the attention of the Council or Clerk any minor matters of business and agenda items for the next meeting by Monday 15 September 2020**

67/20 **Dates of next meeting - Ordinary Parish Council meeting Monday 21 September 2020**