

NEWTON KYME CUM TOULSTON PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on Monday 28 March 2022 at St Andrews Church, Newton Kyme, LS24 9LR.

The meeting opened at 6.19pm

Present: Cllr A Jennings (Chair), Cllr R Cornforth, Cllr W Hibbs, Cllr David Johnson, Cllr P Marsden, Cllr J Watson.

Clerk: Georgina Ashton and 1 member of the public present.

98/21 To note Apologies and Approve Reasons for Absence

none

99/21 To note any Declarations of Interest and to approve any Dispensation requests

It is a requirement in law, Localism Act (2011,s31) that Council members declare any Disclosable Pecuniary Interest.

none

100/21 Public Participation Period (no longer than 20 minutes)

Members of the public are politely reminded to speak for no more than 5 minutes.

none

101/21 Reports from other authorities

District Councillor(s), County Councillor, Police.

District Cllr Musgrave – provided update to the Clerk on 2021/0969/HPA – decision is likely in the next month.

102/21 To approve Minutes of the Ordinary Meeting of Newton Kyme cum Toulston Parish Council held on 31ST January 2022

Resolved that: Council agreed to ratify and accept the Minutes of the Ordinary Council held on 31 January 2022 as a true and accurate record. Unanimous.

103/21 Planning

a. Applications to be considered since the last meeting and acknowledged if date passed

2022/0280/CPE – Lawful Development Certificate for a residential Caravan, Henrys Fold, Leeds Rd, Tadcaster. (deadline 23 April 2022)

No comment.

2022/0102/HPA – Erection of 2 storey outbuilding, Station House, Wetherby Rd, Newton Kyme. (deadline 22 March 2022)

No comment.

2021/0969/HPA – Papyrus Villas.

Still waiting notice of decision, PC previously provided comments.

b. Planning Decision Notices – approved and declined

2021/1446/ATD – refused – Yew Tree Farm, Toulston (COU to 1 dwelling).

c. To consider any Planning Enforcement Issues

104/21 Policy

a. To note correspondence regarding the Parish Council elections on 5th May 2022 and changes to unitary authority status for North Yorkshire.

All Parish Councillors notified of the deadline for nomination papers to be submitted to SDC of Tuesday 5th April 2022 at 4pm.

b. To consider the Co-option of one Councillor to fill the vacant seats as determined under co-option by the Notice of Vacancy provided by Selby District Council.

c. To consider meeting venue for future Parish Council meetings. Meetings to continue in the Church over the summer months.

105/21 Staffing

a. To consider recruitment of a Clerk – need to consider recruitment of a new clerk as the Clerk has given notice period which ends on 31 March 2022. Clerk agreed to organise the Year end of the accounts.

106/21 Environment

- a. To note information from the 95 Alive campaign CSW results of traffic Survey on A659 Papyrus Villas, Newton Kyme.
Post positions agreed as per the legal agreement for the VAS signs.
- b. To consider the purchase of the 2no VAS signs and associated posts.
Resolution: to agree to purchase 2 posts from NYCC at a cost of £750 + VAT per post and the cost of 2 VAS signs with associated posts, fitting and data collection at a cost of £9,357.25.
- c. To receive and note public consultation from Leeds City Council on the Transport SPD Consultation document. (deadline Thursday 14th April 2022).
- d. To receive and note public consultation from Leeds City Council on the Statement of Community Involvement (SCI) (deadline Tuesday 19th April 2022).

107/21 Finance

- a. RFO Finance Report - *To approve the Bank Reconciliation to 15 March 2022 and to note budget monitor.*
- b. Payments - *To consider & approve the invoices for the payment schedule from 01 February 2022 to 15 March 2022.*

Current account balance at 11 March 2022 was £22,59.66 and the balance on the savings account was £14,929.70.

Date	Description	Income	Expenditure	Balance
01/01/2022	DR: Bank charges to 10 Dec 2021		£10.00	
01/02/2022	DR: Bank charges to 10 Jan 2022		£9.00	
04/03/2022	DR: Bank Charges to 10 Feb 2022		£8.00	
		£10,380.90	£3,400.24	
	Balance as at 11 March 2022			£22,594.66
	Known financial commitments			
09/11/2021	chq no: 200143 - Dame Ursula Village Bread Fund donation		£400.00	
31/03/2022	Clerk's salary: Q4 Jan-March		£368.80	
28/03/2022	Vision ICT: Annual subs for website hosting to April 2023		£198.00	
28/03/2022	YLCA: Annual subscription and membership invoice		£217.00	
28/03/2022	TWM Traffic Control Systems Ltd - 2x new VAS Signs		£9,357.25	
Totals		£0.00	£10,541.05	
YEAR END	<i>Predicted balance at 31 March 2022</i>			£12,053.61

- b. To consider the CIL spend of £6,028.65 and CIL report return to SDC.
Considered above under 106/21 (b).
- d. To consider the appointment of an internal auditor for the financial year end 31 March 2022.
Resolution: to agree to appoint an internal auditor, Child & Co Accountants, Sherburn in Elmet. Unanimous.
- e. To consider the new NJC Salary scales as published on 2nd March 2022 and any back pay adjustments for the Clerk from 1st April 2021.
Resolution: to agree to approve the back payment for the Clerk from 1st June 2021 to 31 March 2022.

108/21 To receive Representatives Reports

Cllr Cornforth – represent the Newton Kyme Jubilee events, 2 events on Thursday 2nd June 2022 – pop up pub, village marquee and a bar, BBQ provided, games and outdoor activities in the field. (4pm to 9pm) in Newton Kyme and Sunday 5th June 2022 (afternoon), old fashioned fete/street party green space at Papyrus Villas. Grant donation request to the parish council. Block of 3 unisex on a trailer. Cllr Cornforth to investigate quotations and availability; and feedback to the PC.

Cllr Jennings – 5G mast erected at the front of Toulston View Houses. Would the PC look into having this relocated due to a house valuation decreasing by £25k since the mast was erected.

109/21 Clerk Verbal Report

Nothing to report.

110/21 To note Correspondence received (not specifically dealt with on this agenda)

- (i) Email from resident in Newton Kyme with a query over the precept and impact of the Southbank development. Management/Service charge made by Redrow with regard to the development at St Andrews and Betts are the administrators of this in terms of grass cutting.
- (ii) Email request from a resident to improve a short section of a footpath in the parish along the River Wharfe from Boston Spa to the Wharfe Bridge. Footpath and steps down towards the Wharfe Bridge. Ebor Way. (near Mill Farm). Cllr Johnson to provide a what3words to the location to the Clerk. Presumption that the steps are in West Yorkshire. Clerk to report this to Boston Spa Parish Council as presume this is not within the boundaries of the parish.
- (iii) Email from a researcher with regard to a limited archaeological investigate of the henge structure with the parish boundary. Councillors to do some research and investigate further before the next meeting.

111/21 To note Agenda Items for next meeting:

Year end Accounts, Candidate Election Expenses, installation of the VAS signs (data capture). ROIs.

112/21 To confirm Date and time of next meeting – Monday 23rd May 2022 at 6pm at St Andrews Church, Newton Kyme. Vote of thanks to Georgina Ashton, Outgoing Clerk.

The meeting closed at 7.36pm

Chairman:

Date: