

NEWTON KYME CUM TOULSTON PARISH COUNCIL

DRAFT

Minutes of the Ordinary Parish Council Meeting held on Monday 9 September 2019 at 6:30pm in St Andrew's Church, Newton Kyme

Present: Councillors A Jennings, R Hall, R Cornforth, W Hibbs, J Watson, D Johnson

Clerk: Vivienne Skinner

Guest: David Faraday, Redrow Homes

Two residents attended the meeting.

In recent months residents of Southbank development, supported by the council have raised a number of issues with the developer, Redrow Homes and Selby Planning. The Chairman welcomed David Faraday, representing Redrow Homes, and the two residents to the meeting. Both Redrow and Selby District Council have provided updates on the issues of concern to the Council and to residents. The Chairman invited the residents to give an update on the main outstanding issues:-

- Following a site meeting with Redrow on 9 August the residents have produced an amalgamated list (shared with Redrow) of the defects and remedials. The list will be updated and copied to Selby DC and to the Parish Council.
- Residents remain concerned with the remediation report relating to the play and wildlife areas. The residents dispute the report, stating relic structures, including razor wire remain on the site.
- Residents are dissatisfied with the quality and safety of the play equipment, which they believe is not as specified in the plans. One child has a broken arm following a fall from a 'cup' swing.

David Faraday confirmed the contractors continue to work with residents to address their concerns.

If Redrow do not replace the play equipment, the residents requested the Council to consider using the CIL funds to provide some additional play equipment.

The residents also raised the issue of road safety and the recent meeting with North Yorkshire Highways Dept. David Faraday confirmed the recent road safety audit identified a need for additional white lining. Other issues:

- The boundary with West Yorkshire is along the entrance to Southbank, therefore issues with the speed limit, sightlines, footpaths to Boston Spa, need to be raised with West Yorkshire.
- North Yorks are indicating that West Yorks. Is favourable to reducing the speed limit to 40 mph.
- David Faraday and the Council will establish contacts within West Yorks. Highways.

The Chairman thanked David Faraday and residents for their feedback and confirmed the Council will continue to support residents where appropriate.

67/19 Apologies

Apology received from Cllr. Wilson

Resolved: Apology accepted.

68/19 Cllr Hibbs to sign the Declaration of Acceptance of Office

Cllr Hibbs signed his Declaration of Office.

69/19 Declarations of Interest

To receive and record any declarations of interest

No declarations received.

70/19 Minutes of Last Meetings

To approve the minutes of the Annual Parish Council meeting of 13th May 2019

Resolved: That the minutes be accepted as a true record of the meeting.

71/19 Community Infrastructure Levy (CIL) (a) To consider proposals put forward by residents (circulated); (b) to consider a list of local priorities for the spending of the CIL funds.

(a) Proposals were submitted by 5 residents. Proposals for further consideration are:- seat on the verge near the pond; provision of play equipment. The Council thanked those residents who had submitted suggestions.

(b) Cllrs. agreed to include provision of Vehicle Activated Speed (VAS) signs.

Resolved: 3 items to be further considered for CIL funding. Clerk to thank those residents who had submitted suggestions.

72/19 To receive an update on the request from the Church Warden, St Andrew's Church for a contribution to the project to raise funding for a new heating system for the church (Section 137 funds)

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A further update from the Church Warden is outstanding.

- 73/19 Selby DC Greenspace Audit – to undertake the audit and complete the required forms (papers circulated)**
The Council considered the information provided as part of the Selby DC greenspace audit, and agreed the response.
Resolved: Clerk to respond with minor comments on the greenspace audit.
- 74/19 Notification of Planning Appeals – (a) Rose Cottage, Main Street, Newton Kyme (b) 4 Toulston View, Wetherby Road.**
To consider whether to withdraw representations made on applications
Resolved: The Council confirmed their comments on both planning applications can go forward to the Planning Inspectorate.
- 75/19 To receive an update on issues relating to the Southbank development and consider:**
a) any responses received from the developer and Selby DC to issues raised on behalf of the residents of the development.
Update provided by residents and Redrow within the open public session.
- 76/19 To receive an update following the meeting with North Yorks Highways Dept. on 15th May to discuss options to improve road safety on the A659 and to consider further action.**
Council will continue to work with North Yorks. Highways Dept. to improve road safety and to press for improvements to the footpath into Boston Spa.
- 77/19 To receive an update on any outstanding issues relating to the completion of the use of the local quarry as a landfill site.**
Logs have been placed across the bridleway to prevent cars gaining access although horses can still get through. Further update at the next meeting.
- 78/19 To receive an update on the transfer of the Village Hall land to the Parish Council and consider any actions required**
Cllr. Hall was pleased to report that the Trustee of the land has forwarded his Statutory Declaration to the Solicitor and the transfer of the land to the Council can be finalised. The Council wished to record their appreciation for all the Trustee has done over the years to maintain and safeguard the land as a village asset.
Resolved: Council recognises all the Trustee has done over the years to maintain and safeguard the land as a village asset and thank him for finalising the transfer of the land to the Parish Council.
- 79/19 To consider action required to meet the Public Bodies Accessibility Regulations 2018**
Resolved: Website will be updated to meet the requirements of the regulations.
- 80/19 To approve Employee Disciplinary and Grievance Policies in line with instructions from NALC**
Resolved: Policies approved.
- 81/19 To review Financial Regulations in line with instruction from NALC**
Resolved: Revised Regulations approved.
- 82/19 To consider (a) proposed 3 year Business Plan from 1 April 2020 and (b) draft budget for 2020/2021**
Comments to be submitted to the Clerk and documents will be approved at the December meeting.
- 83/19 To review and authorise a new Mandate with HSBC Bank**
Bank Mandate reviewed, completed, and authorised by the Chairman and the Clerk.
Resolved: Bank Mandate completed and authorised.
- 84/19 To review the monthly figures and spending to date (previously circulated) in line with the agreed Annual Budget and 3 year Business Plan**
Monthly figures noted
- 85/19 To approve payments and receipts in accordance with the budget**
Payments approved since last full meeting 13th May 2019

Date	Payee	Electronic/chq	Detail	Amount £
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30.06.19	Mrs V Skinner	EP00045	June salary	124.55
15.07.19	HartLaw	EP00047	Solicitors (Village Hall land)	1,041.00
15.07.19	HMRC	EP00046	PAYE 1 st quarter	93.20
31.07.17	Mrs V Skinner	EP00048	July salary	124.35
31.08.19	Mrs V Skinner	EP00049	August salary	124.55
08.08.19	ICO	DD	Annual registration fee*	35.00

* incorrectly shown as £40.00 on 13 May 2019

Payments for approval 9th September 2019

Payee	Electronic/chq	Detail	Amount £
Mrs V Skinner	EP	September salary	*tba
Mrs V Skinner	EP	October Salary	*tba
Mrs V Skinner	EP	November salary	*tba
HMRC	EP	PAYE 2 nd quarter (to be paid October)	*tba
Vision ICT	EP	Website update	54.00

* to be authorised in the month payment is due

Resolved: all payments approved

86/19

Receipts

Date	Payee	Detail	Amount £
04.07.19	HMRC	VAT Refund	182.60

Resolved: Receipt noted

87/19

Clerks verbal report

- Litter bin now in place at the junction of the cycleway with the A659

88/19

To Note Correspondence Received – items of interest (list circulated)

Correspondence noted

89/19

To approve responses/action to items of correspondence

- Police Commission – Community mapping** – noted, a representative may attend a future meeting
- Selby DC – Grit bins** – nil return sent
- Selby DC – Rough Sleeper return** – nil return sent
- To consider cutting of grass verges in the village** – **Resolved: Council approved. Contractor to be requested to cut verges and submit his invoice.**

90/19

To receive late items of Correspondence

None circulated.

91/19

To Consider Minor Matters and Agenda Items for the Next Meeting

To bring to the attention of the Council or Clerk any minor matters of business and agenda items for the next meeting
 Agenda items: Submission of annual CIL return to Selby DC; Precept

92/19

Dates of next meeting - Monday 16th December

Meeting closed 20:00hrs

Chairman.....

Date.....