

# NEWTON KYME CUM TOULSTON PARISH COUNCIL

## Minutes of the Ordinary Parish Council Meeting held on Monday 24 February 2020 at 18.30 hrs in St Andrew's Church, Newton Kyme

**Present:** Councillors A Jennings, R Cornforth, J Watson, D Johnson, E Wilson

**Clerk:** Vivienne Skinner

### **Tadcaster Town Council Neighbourhood Plan - Presentation by Yorplan**

Tadcaster Town Council is in the early stages of developing a Neighbourhood Plan. The Plan will include all of the area within the Town Council boundary. The Council has identified small areas of land and buildings in neighbouring parishes which may also fit within the Neighbourhood Plan area and wish to give neighbouring parishes the opportunity to be included in the Tadcaster Neighbourhood Plan area. Tadcaster Grammar School is within the Newton Kyme cum Toulston Parish boundary and allowing the school and its land into the Neighbourhood Plan may help in terms of future planning including infrastructure such as transport, to the school. Newton Kyme Parish Councillors and residents would be involved in all the consultation during the development of the Plan.

If the decision is not to include the Grammar School in the Tadcaster Neighbourhood Plan area, Tadcaster Town Council will, as part of the consultation process, keep all neighbouring Parish Councils informed of the development of the Neighbourhood Plan.

The Parish Council will inform Tadcaster Town Council of their decision after their Annual Parish Council meeting on 18 May 2020.

### **05/20 Apologies**

Apologies received from Cllrs. Hall and Hibbs.

**Resolved: Apologies accepted**

### **06/20 Declarations of Interest**

Cllr. Jennings declared an interest in Agenda item 16/20 and will not participate in the discussion.

### **07/20 Minutes of Last Meetings**

To approve the minutes of (a) the ordinary Parish Council meeting of 16 December 2019 and (b) the extraordinary meeting of 13 January 2020

**Resolved: That the minutes be accepted as a true record of the meetings.**

### **08/20 To review the monthly figures and spending to date (previously circulated) in line with the agreed Annual Budget and 3 year Business Plan**

Following a discussion, agreed funds to be transferred from the Community Account to the Business Account. Clerk to enquire about other investment accounts.

**Resolved: Monthly figures noted. Transfer of funds approved.**

### **09/20 To receive and approve the check of Council Internal Controls report for 2019/2020**

Cllrs Hall and Wilson conducted the review of Internal Controls, report circulated.

**Resolved: report accepted.**

### **10/20 To receive an update on the options to improve road safety on the A659 and to consider further action.**

The 40 MPH speed limit signs are in place. While the signs are welcome, concerns remain with the speed of traffic approaching particularly from the direction of Boston Spa. The entrance to the new development is obscured, and remains a potential danger to vehicles turning in/out. There are concerns for the safety of school children being dropped off by the school buses on the opposite side of the main road.

The Council will raise with Highways further options to slow traffic and to improve the safety for children crossing the road.

The Council will also open discussions for the provision of a Vehicle Activated Sign (VAS).

**Resolved: To open further discussions with Highways to improve road safety on the A659.**

### **11/20 To consider the provision of signage to discourage dog fouling on the viaduct path to the A659**

Concerns continue with the ongoing problem of dog fouling along the viaduct path. The provision of the litter bin has helped, however, the council will establish options for the provision of signage along the path. Concerns also raised with the parking of cars on the soft verges. Provision of signage to be explored.

**Resolved: Establish further signage options to discourage dog fouling.**

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- 12/20 To consider requirement for regular grass cutting of verges within the village**  
 Grass verges within the older part of the village will continue to be cut twice a year. Cllr. Watson will confirm with the contractor. Invoices to be sent to the Clerk  
**Resolved: Arrangements for grass cutting of verges to continue.**
- 13/20 Community Infrastructure Levy (CIL) - to receive an update on the list of local priorities for the spending of the CIL funds and agree action.**  
 The Council will continue to consider the three proposals identified.
- 14/20 To consider a Section 137 payment to St Andrews Church to support the continued use as a community building.**  
**Resolved: No payment under S137 is appropriate**
- 15/20 To receive an update on any outstanding issues relating to the completion of the use of the local quarry as a landfill site.**  
 No information available. Cllr. Watson will report in due course.
- 16/20 To consider the draft tenancy agreement for the continued use of the Village Hall land for grazing and general purposes.**  
 After discussion the draft agreement was approved. The document will be signed at the next full meeting of the Council.  
**Resolved: Tenancy agreement approved for signing at the next full Council meeting.**
- 17/20 To approve the revised Employee Disciplinary and Grievance Policies in line with instructions from NALC**  
**Resolved: Policy documents approved.**

**18/20 To approve payments and receipts in accordance with the budget**

**(a) Payments approved since last full meeting 16 December 2019**

Date	Payee	Electronic/chq	Detail	Amount £
16.01.2020	HMRC	EP00058	PAYE 3 <sup>rd</sup> quarter	94.40
31.01.2020	Mrs V Skinner	EP00059	January salary	126.75

**(b) Payments for approval 24 January 2020**

Payee	Electronic/chq	Detail	Amount £
Mr T Cronin	EP00060	Costs Village Hall land	374.00
Mrs V Skinner	EP00061	February salary + admin cost refund	131.00
Mrs V Skinner	EP	March salary	*tba
Mrs V Skinner	EP	April salary	*tba
HMRC	EP	PAYE 4 <sup>th</sup> quarter 2019/20	*tba

\* to be authorised in the month payment is due

- 19/20 Clerks verbal report**
- Response remains outstanding on the complaint submitted to Selby Planning relating to Ashwood Cottage. Expecting a response within the next couple of weeks.
- 20/20 To Note Correspondence Received – items of interest (list circulated)**  
**Correspondence noted**
- 21/20 To approve responses/action to items of correspondence**
- Selby DC – public consultation on Local Plan – comments by 5 March 2020. No response to be made
  - Selby DC – Future of Tadcaster & Villages CEF Questionnaire. No response to be made.

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**22/20 To receive late items of Correspondence**

1. Requirement to update and confirm business details with the Bank – Clerk to approach Cllr. Hall to act on behalf of Council.
2. Letter from The Pensions Regulator – Cllr. Hall to clear with Cllr. Jennings as the Chair of the Council.
3. Consultation by North Yorkshire CC on new policy – Developer Contributions for Education. No response to be made.

**23/20 To Consider Minor Matters and Agenda Items for the Next Meeting**

To bring to the attention of the Council or Clerk any minor matters of business and agenda items for the next meeting

**None**

**24/20 Dates of next meeting - Annual Parish Council meeting Monday 18 May 2020. Annual Parish meeting will also be on 18 May, starting at 18:15 hrs.**

Meeting closed at 20:00 hrs.

Chairman.....

Date.....